

# Application Form

## Public Voice session - Application



Please complete this form to make an application to address Councillors at a Public Voice session.

Your application will be determined according to the Procedure for applying for Public Voice session and assessment criteria outlined in in the City of Newcastle (CN) [Public Voice and Public Briefings Policy](#).

All sections must be completed (*incomplete forms cannot be processed*).

Section 1		Applicant Details	
Full Name:		Title:	
Organisation:	<i>(if application is lodged on behalf of a business or group)</i>		
Email:			
Phone number(s):			
Residential Address:	Suburb:		Postcode:

### Section 2 Describe the matter you wish to discuss at Public Voice

Public Voice sessions provide an opportunity for members of the public to make presentations to the Council on DA's that are to be determined by CN's Development Applications Committee at a future meeting.

(A) Development Application number \_\_\_\_\_  
(eg. DA2023/00001)

(B) Describe the issue you wish to discuss:

### Section 3 Record of submission required

- A copy of my submission in relation to the DA noted at Section 2 (A) of this application is attached.

### Section 4 Authority to provide personal details to other applicants

- I authorise CN to provide my name and email address to other Public Voice applicants who have requested to address the Council on the same matter.

*(This allows the coordination of the speakers on the matter and provides for better use of time available).*

### Section 5 Declaration

- I have read and understood the terms and consent to my personal information being handled in accordance with [CN Privacy Statement](#).
- I consent to my image, speech and/or personal information being live streamed on Council's website and recorded during a public voice session.
- I acknowledge that my request will be determined according to assessment criteria set out in the CN [Public Voice and Public Briefings Policy](#); and if the request is successful, I will confine the address to the stated matters.

Applicant signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Section 4 Lodging your application

**Email**

[business-support@ncc.nsw.gov.au](mailto:business-support@ncc.nsw.gov.au)

**Post:**

City of Newcastle  
PO Box 489  
Newcastle NSW 2300

**In person:**

City Administration Centre  
Level 1, 12 Stewart Avenue  
Newcastle West

You will receive a written reply to your application within 28 days. All applications will be assessed in accordance with the [Public Voice and Public Briefings Policy](#)

Public Voice sessions are normally scheduled on the third Tuesday of each month (if required), in the Council's Chambers located on the 1st Floor, 12 Stewart Avenue, Newcastle West unless otherwise advised.

If you require any further information about Public Voice sessions, please contact the CN on phone 02 4974 2000.